

Cyngor Tref Llanfair Caereinion
Llanfair Caereinion Town Council

Chair Cllr Rob Astley Vice Chair Cllr Melvin Jones
Town Clerk Robert A. Robinson MBE FRICS FSLCC
Crown House High Street Llanfair Caereinion SY21 0QY
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9th March 2026

To All Llanfair Town Councillors

From the Town Clerk

Dear Councillor,

You are hereby invited to attend the annual meeting of Llanfair Caereinion Town Council which is to be held on **Monday 16th March 2026** at **7pm** in the Youth Room of the Institute.

The appendices and agenda papers are enclosed along with the place Making Plan report.

Yours sincerely,

Robert Robinson

Robert A Robinson MBE FRICS FSLCC Town Clerk & RFO

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

AGENDA

for a meeting of the Full Council to be held on

Monday 13th March 2026 at 7pm

in the Youth Room of the Institute

(by zoom on receipt of 3 days' notice)

1. Welcome by the Chair

To receive a welcome from the Chair.

2. Record of attendance

To record attendance and record any apologies for absence.

3. Declarations of interest

Members are asked to receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

4. Public Question Time and Participation

Members of the public are advised that they are welcome to ask questions about items on the agenda or matters about the town itself. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item. Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

5. Minutes of the last meeting

To consider and approve the minutes of the last Full Council Meeting.

6. Actions from the last meeting

6.1 Actions taken since last meeting

To note actions since the last meeting and to note the small works list.
See page 2 of information pack.

6.2 Brought forward

Consideration of locations for salt boxes. (say 10 – cost £1,500)
Consideration of small projects that can be taken forward

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7. Finance & Governance

7.1 Bank balances

To note the bank balances to 31st December 2025 as follows:

Current account	£34,368.30
Deposit account	£63,368.34
Total cash	£97,736.34
VAT due	£659.65
Total available	£98,395.99

7.2 Management Accounts

To receive the management accounts for the period to 28th February 2026.
See page 5 of information pack.

7.3 Orders for payment

To approve the orders for payment – See page 7 of information pack.

7.4 Resignation of councillor

To receive the resignation of Cllr Mark Owen.

8. Planning and development

8.1 Planning appeal

To note that a planning appeal has been submitted with regard to **Gwynfa Watergate Street Llanfair Caereinion SY21 0RG.v** This application related to access to enable off street car parking.

8.2 26/0208/FUL Dan Y Coed , Llanfair Caereinion, SY21 0BJ

Proposal: Erection of agricultural field shelter

See page 8 of information pack.

9. Use of council premises

To consider the following with regard to the use of council premises.

9.1 Martyn's Law

To consider a paper on Martyn's Law. See page 11 of information pack

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9.2 Carnival

To grant consent for the holding of the Llanfair Carnival on 20th June 2026 on Mount Field subject to:

- Copy of risk assessment
- Copy of insurance certificate
- Copy of evacuation and lock down procedure in case of emergency
- Confirmation that the council policy on Martyn's Law will be applied.

9.3 St Mary's Church

To grant consent for part of the churchyard to be used for storage of materials and access to enable the church roof to be repaired subject to:

- Copy of risk assessment
- Copy of plan with regard to land use for storage
- Copy of contractor's insurance certificate

9.4 St Mary's churchyard footpath

To grant consent for part of the churchyard to be used for storage of materials and access to enable the church roof to be repaired subject to:

- Copy of risk assessment
- Copy of plan with regard to land use for storage
- Copy of contractor's insurance certificate
- The land re-instated to its current condition

9.5 St Mary's churchyard footpath

To grant consent for part of the churchyard to be used for storage of materials and access to enable the path to be resurfaced by Powys County Council subject to:

- Copy of risk assessment
- Copy of plan with regard to land use for storage
- Copy of contractor's insurance certificate
- The land re-instated to its current condition

10. Hockey Club

To consider the following email received from the Hockey Club. See page 15 of information pack.

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11. Tennis Courts

To receive a report on pre-season works. See page 16 of information pack.

12. County Councillor report

To receive a report from the county councillor regarding Powys County Council activity.

13. Chair's time

To receive any items from the Chair.

14. Reports from outside bodies

To receive a report on the activities of the North and Mid Wales Association of Local Councils. See page 19 of information pack.

15. Town Clerk's report and correspondence

To receive a report from the Town Clerk on general matters and any correspondence for this meeting including:

- a) Thank you from the Institute
- b) Small grant aid awards

16. Date of the next meeting

To note the date of the next meeting which is to be on Monday 20th April 2026 at 7pm in the Youth Room of the Institute.